



Board of Education Meeting Minutes
April 17, 2023 - 6:30 p.m. - Middle/High School Library

I. Pledge of Allegiance, Call to Order, and Roll Call

The meeting was called to order by President Wayne Vanderploeg at 6:30 p.m.

Board Members Present:

Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Keith Medema, and Wayne Vanderploeg

Board Members Absent:

Josh Jens

Administrative Team Members Present:

Brian Zacho, District Administrator, Ryan Cashman, Director of Business Services, Christy Fay, Elementary Principal, Jennifer Kurtz, Middle/High School Principal, Vincent Propson, Activities Director and Donna Waterworth, District Administrative Assistant.

Others Present:

Members of the staff and community.

II. Verification of Meeting Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

III. Oath of Office

Oath of office for the currently elected board members.

IV. Citizens and Delegations

Per the Public Comment policy, members of the public are able to speak for up to three minutes.

The Board will take no action on these issues at this meeting and this portion of the meeting shall not exceed 30 minutes.

None

V. FCCLA State Conference Update and National Conference Request.

Linda Dykstra was present and updated the board on the FCCLA conference meet and to request approval for the group to travel to nationals this summer.

VI. Reports - Information Only

A. Administrative Reports

1. MS/HS School Principal - Mrs. Jennifer Kurtz

a) Valedictorian/Salutatorian Presentation

Valedictorian - Isabel Nieman - Isabel plans to attend Madison college for Business Management.

Salutatorian - Haley Williams - Haley plans to attend UW Whitewater for business.

b) Candidates for Graduation

A tentative list of graduates was presented to the board.

c) Board Representatives for Graduation and 8th Grade Promotion

High School Graduation - May 27, Gary DeVries and Wayne Vanderploeg will be the board representatives. 8th Grade Promotion, May, 26, Keith Medema and Barb Braker will be the representatives.

2. Elementary School Principal - Ms. Christy Fay

1. **Building and Grounds Committee - Mr. Allen Drews**
Did not meet. There are parking lot concerns and van issues that will need to be addressed.
2. **Community Outreach Committee - Mr. Josh Jens**
Did not meet. Plaque has been finalized for this year's recipient.
3. **Curriculum Committee - Mr. Keith Medema**
At the last meeting items discussed were the curriculum cycle, summer school and middle school exploratories, health class and the weight room.
4. **Employee Relations Committee - Mr. Gary DeVries**
Met tonight, proposals for support staff compensation.
5. **Finance Committee - Mr. Mike Biel**
Reviewed monthly items
6. **Personnel Committee - Mr. Wayne Vanderploeg**
Met on April 10. Items discussed at this meeting are on tonight's agenda.
7. **Policy Committee - Mrs. Barb Braker**
Reviewed a number of policies. Most of the policies reviewed are on tonight's agenda.

VII. Consent Agenda

A motion was made by Gary DeVries and seconded by Allen Drews to approve the consent agenda items A, B, C, D, E & F. Motion carried.

- A. **Approve Minutes from March 15, 2023 Regular Board Meeting**
- B. **Review Current Month's Voucher**
- C. **Review Current Month's Revenue and Expenditure Reports**
- D. **Review Current Month's Cash Flow and Investments**
- E. **Review Current Month's Activity Fund Reports**

VIII. Action Items - Discussion/Approval

- A. **Lan Lease for East Property:**
Motion by Gary DeVries, seconded by Allen Drews to approve the land lease for east property as presented. Mike Biel - abstain; Barb Braker - abstain. Motion carried.
- B. **FCCLA National Conference Travel Request:**
Motion by Barb Braker, second by Wayne Vanderploeg to approve the FCCLA National Conference travel request as presented. Allen Drews - abstain. Motion carried.
- C. **Approval of the 2023-2024 CESA 5 Contract:**
Motion by Keith Medema, seconded by Mike Biel to approve the 2023-2024 CESA 5 contract with a .5 FTE School Psychologist. Motion carried.
- D. **Approval of CESA 5 Delegate to the CESA 5 Annual Convention - May 11, 2023:**
Motion by Gary DeVries seconded Mike Biel to approve Wayne Vanderploeg as delegate to the CESA 5 Annual Convention on May 11, 2023. Motion carried.
- E. **Approval of Policy 2221 - Special Observance Days:**
- F. **Approval of Policy 3220 - Staff Evaluation and Educator Effectiveness**
- G. **Approval of Policy 5136.01 - Technology Resources and Other Electronic Equipment**
- H. **Approval of Policy 5200 - Attendance**
- I. **Approval of Policy 5330 - Administration of Medication/Emergency Care**
- J. **Approval of Policy 5340 - Student Accidents/Illness/Concussion & Sudden Cardiac Arrest**
- K. **Approval of Policy 5771 - Search and Seizure**
- L. **Approval of Policy 5895 - Student Employment**
- M. **Approval of Policy 7100 - Facilities Planning**
- N. **Approval of Policy 7440.01 Video Surveillance and Electronic Monitoring**
- O. **Approval of Policy 8405 - Environmental Health and Safety program**
- P. **Approval of Policy 8450 - Control of Casual-Contact Communicable Diseases**
- Q. **Approval of Policy 8800 - Religious Activities and Observance**
A motion was made by Gary DeVries, seconded by Allen Drews to approve agenda items E, F, G, H, I, J, K, L, M, N, O, P and Q. Motion carried.

IX. Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c)

Motion by Gary DeVries second by Allen Drews to move to Executive Session under Wisconsin

Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call:

Yes: Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Keith Medema, and Wayne Vanderploeg

No: None

Absent: Josh Jens

Administrative Team Members Present:

Brian Zacho, District Administrator, Ryan Cashman, Business Manager, and Vince Propson, Athletic Director

Motion carried.

Adjourned to executive session at 8:29 p.m.

Executive Session Agenda Items Discussed:

A. Acceptance of Resignations:

- a. Jennefer Killoran - Special Education Aide
- b. Jackie Drews - NHS Advisor
- c. Jackie Drews - Academic Team Advisor
- d. Vince Propson - Activities Director/Strength and Conditioning/Physical Education and Health Teacher
- e. Biran Prieve - Assistant Varsity Football Coach
- f. Shelby Schnell - Middle School Track Co-Coach
- g. Dawn Vander Galien - Middle School Track Co-Coach

B. Recommend to Hire:

- a. Paul Logan - HS Business Teacher
- b. Jennefer Killoran - Daytime Custodian
- c. Kayci Womack - MS Science
- d. Jonah Williams - HS Math

C. 2023-2024 Support Staff Compensation

Vince Propson left executive session at 8:35 p.m. and re-entered at 8:40 p.m. Vince Propson left executive session at 8:46 p.m. and did not return.

X. Reconvene to Open Session for Action Items Discussion/Approval as necessary

Motion by Gary DeVries, and seconded by Allen Drews to adjourn Executive Session and reconvene to Open Session. Motion carried at 8:58 p.m.

Open session reconvened at 8:58 p.m.

A. Acceptance of Resignations:

1. Jennefer Killoran - Special Education Aide:

Motion by Gary DeVries, seconded by Mike Biel to approve the resignation of Jennefer Killoran, Special Education Aide. Motion carried.

2. Jackie Drews - NHS Advisor:

Motion by Keith Medema, seconded by Gary DeVries to approve the resignation of Jackie Drews, NHS Advisor. Allen Drews, abstain. Motion carried.

3. Jackie Drews - Academic Team Advisor:

Motion by Mike Biel, seconded by Keith Medema to approve the resignation of Jackie Drews, Academic Team Advisor. Allen Drews, abstain Motion carried.

4. Vince Propson - Activities Director/Strength and Conditioning/Physical Education and Health Teacher:

Motion by Keith Medema, seconded by Gary DeVries to approve the resignation of Vince Propson, Activities Director/Strength and Conditioning/Physical Education and Health Teacher. Motion carried.

5. Brian Prieve - Assistant Football Coach:

Motion by Allen Drews, seconded by Keith Medema to approve the resignation of Brian Prieve, Assistant Football Coach. Motion carried.

6. Shelby Schnell - Middle School Track Co-Coach:

Motion by Keith Medema, seconded by Allen Drews to approve the resignation of Shelby Schnell, Middle School Track Co-Coach. Motion carried.

7. Dawn Vander Galien - Middle School Track Co-Coach:

Motion by Allen Drews, seconded by Keith Medema to approve the resignation of Dawn Vander Galien, Middle School Track Co-Coach. Motion carried.

B. Recommend to Hire:

1. Paul Logan - HS Business Teacher:

Motion by Keith Medema, seconded by Gary DeVries to approve the hire of Paul Logan, HS Business Teacher. Motion carried.

2. Jennefer Killoran - Daytime Custodian:

Motion by Gary DeVries, seconded by Allen Drews to approve the hire of Jennefer Killoran, Daytime Custodian. Motion carried.

3. Kayci Womack - MS Science Teacher:

Motion by Mike Biel, seconded by Gary DeVries to approve the hire of Kayci Womack, MS Science Teacher. Motion carried.

4. Jonah Williams - HS Math:

Motion by Keith Medema, seconded by Allen Drews to approve the hire of Jonah Williams, HS Math. Motion carried.

C. 2023-2024 Support Staff Compensation:

Motion by Mike Biel, seconded by Gary DeVries to approve the 2023-2024 Support Staff Compensation as presented. Motion carried.

XI. Correspondence

PTO - thank you

XII. Board Agenda Items for May 2023

SRO. Mental Health Grant, Negotiations

XIII. Adjournment

Motion by Gary DeVries, second by Mike Biel to adjourn. Motion carried.

Meeting adjourned at 9:09 p.m.

Date

Clerk (Barb Braker)

Board President (Wayne Vanderploeg)

APPROVED