



**Board of Education Meeting
May 15, 2023 - 6:30 p.m. - Middle/High School Library**

I. Pledge of Allegiance, Call to Order, and Roll Call

The meeting was called to order by President Wayne Vanderploeg at 6:30 p.m.

Board Members Present:

Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Josh Jens, Keith Medema, and Wayne Vanderploeg

Board Members Absent:

None

Administrative Team Members Present:

Brian Zacho, District Administrator, Ryan Cashman, Director of Business Services, Christy Fay, Elementary Principal, Jennifer Kurtz, Middle/High School Principal, Vincent Propson, Activities Director and Donna Waterworth, District Administrative Assistant.

Others Present:

Members of the staff and community.

II. Verification of Meeting Notice

Proof of publication was presented in the form of a Certificate of Proof of Giving Public Notice.

III. Election of Officers

The meeting was turned over to District Administrator, Brian Zacho for the election of School Board President. Nominations were opened.

A motion was made by Gary DeVries, seconded by Mike Biel to nominate Wayne Vanderploeg for School Board President. A motion was made by Josh Jens, seconded by Allen Drews to close nominations for School Board President. By a unanimous voice vote Wayne Vanderploeg will serve as School Board President. Motion carried.

President Wayne Vanderploeg chaired the meeting from this point forward and opened nominations for School Board Vice President.

A motion was made by Keith Medema, seconded by Barb Braker to nominate Gary DeVries for School Board Vice President. A motion was made by Allen Drews, seconded by Mike Biel to close nominations for School Board Vice President. By a unanimous voice vote Gary DeVries will serve as School Board Vice President. Motion carried.

A motion was made by Gary DeVries, seconded by Allen Drews to nominate Barb Braker for School Board Clerk. A motion was made by Mike Biel, seconded by Josh Jens to close nominations for School Board Clerk. By a unanimous voice vote Barb Braker will serve as School Board Clerk. Motion carried.

A motion was made by Gary DeVries, seconded by Keith Medema to nominate Allen Drews for School Board Treasurer. A motion was made by Keith Medema, seconded by Gary DeVries to close nominations for School Board Treasurer. By a unanimous voice vote Allen Drews will service as School Board Treasurer.

A motion was made by Allen Drews, seconded by Josh Jens to nominate Keith Medema for School Board Deputy Clerk. A motion was made by Mike Biel, seconded by Allen Drews to close nominations for

School Board Deputy Clerk. By a unanimous voice vote Keith Medema will serve as School Board Deputy Clerk.

A motion was made by Barb Braker, seconded by Wayne Vanderploeg to appoint Donna Waterworth as School Board Secretary.

IV. Citizens and Delegations

Per the Public Comment policy, members of the public are able to speak for up to three minutes. The Board will take no action on these issues at this meeting and this portion of the meeting shall not exceed 30 minutes.

Kurt Williams spoke on property taxes and gender ed.

V. Reports - Information Only

A. Administrative Reports

1. MS/HS School Principal - Mrs. Jennifer Kurtz

a) 8th Grade Promotion

Friday, May 26 at 6:30; Honors Banquet, May 17 from 6:00 - 8:30

b) Graduation

Saturday, May 27 at noon. Students would like a parade through town.

2. Elementary School Principal - Ms. Christy Fay

a) Summer School

120 students have signed up. No pool this year, no swimming lessons.

b) Wrap-Up

Scotterville was set up in the gym and was a huge success. Middle school transition.

3. Activities Director - Mr. Vince Propson

a) Activities/Athletics Update

8th grade promotion, HS graduation, state Solo Ensemble- 10 students placed, HS Forensics went to state - 20 students placed and received medals, and choir concerts tonight.

Softball and baseball are coming to an end, golf had higher participation this year, track had a great showing this year - both boys and girls teams won the conference meet.

4. Director of Business Services - Mr. Ryan Cashman

a) 2022-2023 Year End Projections

Food Service is looking better than anticipated; ESSER funds still being expensed; health insurance - 5.5% increase

5. WASB - Mr. Mike Biel -

Spring workshops this month. Summer leadership conference in July.

6. District Administrator - Mr. Brian Zacho

a) Honors Banquet

Wednesday, May 17, scholarship will be awarded and Wall of Fame recipients will be recognized.

b) Annual Employee Recognition Banquet

Monday, May 22 at Feils Supper Club.

B. Board Reports

1. Building and Grounds Committee - Mr. Allen Drews

Did not meet. The PTO will be painting on the black top. Softball fence completed.

2. Community Outreach Committee - Mr. Josh Jens

Did not meet. This year's recipients will be recognized at the Honors Banquet on May 17

3. Curriculum Committee - Mr. Keith Medema

Reviewed Assessment Calendar. Brittany Cashman was presented the the committee on the mental health grant. Mental health grant was discussed.

4. **Employee Relations Committee - Mr. Gary DeVries**
Met tonight, proposals, will be discussed in executive session
5. **Finance Committee - Mr. Mike Biel**
Reviewed monthly items.
6. **Personnel Committee - Mr. Wayne Vanderploeg**
Met on May 8, will be discussed in executive session.
7. **Policy Committee - Mrs. Barb Braker**
Did not meet in May.

VI. **Consent Agenda**

A motion was made by Gary DeVries and seconded by Mike Biel to approve the consent agenda items A, B, C, D, and E Motion carried.

- A. **Approve Minutes from April 17, 2023 Regular Board Meeting**
- B. **Review Current Month's Voucher**
- C. **Review Current Month's Revenue and Expenditure Reports**
- D. **Review Current Month's Cash Flow and Investments**
- E. **Review Current Month's Activity Fund Reports**

VII. **Action Items - Discussion/Approval**

- A. **WIAA Membership Renewal 2023-2024:**
Motion by Keith Medema, seconded by Josh Jens to approve the WIAA membership renewal for 2023-2024. Motion carried
- B. **2023-2024 Transportation - Bus Purchase:**
Motion by Gary DeVries, second by Allen Drews to approve the purchase of a new bus to replace the bus lost in January due to an accident. Motion carried.
Motion by Gary DeVries, seconded by Allen Drews to approve the purchase of a new bus to replace bus #15 with a minimum trade in of \$33,000. Motion carried.

VIII. **Move to Executive Session Under Wisconsin Statutes 19.85 (1)(c)(g)**

Motion by Josh Jens second by Mike Biel to move to Executive Session under Wisconsin Statutes 19.85(1)(c)(g) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Roll Call:

Yes: Mike Biel, Barb Braker, Gary DeVries, Allen Drews, Josh Jens, Keith Medema, and Wayne Vanderploeg

No: None

Absent: None

Administrative Team Members Present:

Brian Zacho, District Administrator

Motion carried.

Adjourned to executive session at 7:20 p.m.

Executive Session Agenda Items Discussed:

- A. **Exit Interviews**
 - a. **Vince Propson, Activities Director**

b. **Ryan Cashman, Director of Business Services**

B. Recommendations for Hire:

- a. **Jonah Williams, Assistant Football Coach**
- b. **Bob Hepp, Assistant Football Coach**
- c. **Parker Kohn, Assistant Football Coach**
- d. **Katy Guterrez, High School ELA Teacher**
- e. **Jazmeka Kroepel, 2nd Grade Teacher**
- f. **Gus Knitt, Business Manager**
- g. **MHSPD Grant, Personnel and Management**

C. Acceptance of Resignation(s) and Exit Interview(s):

- a. **Ryan Cashman, Director of Business Services**
- b. **Travis Rose, Varsity Baseball Coach**
- c. **Chad Kaufman, Varsity Golf Coach**

D. Discussion on School Resource Officer:

Brian Zacho left executive session at 7:20 p.m. and returned at 8:23 p.m.

Vince Propson entered executive session at 7:30 p.m. and left executive session at 8:00 p.m.

Ryan Cashman entered executive session at 8:00 pm and left executive session at 8:23 p.m.

IX. Reconvene to Open Session for Action Items Discussion/Approval as necessary

Motion by Gary DeVries, and seconded by Allen Drews to adjourn Executive Session and reconvene to Open Session. Motion carried at 9:39 p.m.

Open session reconvened at 9:39 p.m.

A. Recommendation for Hire:

1. Jonah Williams - Assistant Football Coach

Motion by Keith Medema, seconded by Josh Jens to approve the hire Jonah Williams as Assistant Football Coach. Motion carried.

2. Bob Hepp - Assistant Football Coach

Motion by Josh Jens, seconded by Keith Medema to approve the hire of Bob Hepp as Assistant Football Coach. Motion carried.

3. Parker Kohn - Assistant Football Coach

Motion by Mike Biel, seconded by Keith Medema to approve the hire of Parker Kohn as Assistant Football Coach Motion carried.

4. Katy Guterrez - HS ELA Teacher:

Motion Mike Biel, seconded by Allen Drews to approve the hire of Katy Guterrez as High School English Language Arts Teacher. Motion carried.

5. Jazmeka Kroepel - 2nd Grade Teacher:

Motion by Allen Drews, seconded by Mike Biel to approve the hire of Jezmeka Kreopel as 2nd Grade Teacher. Motion carried.

6. Gus Knitt - Business Manager

Motion by Gary DeVries, seconded by Allen Drews to hire Gus Knitt as Business Manager for no more than three (3) days per week. Motion carried.

7. MHSPD Grant, Personnel and Management:

No action was taken.

B. Acceptance of Resignation(s) and Exit Interviews(s):

1. Ryan Cashman, Director of Business Services:

Motion by Keith Medema, seconded by Mike Biel to approve the resignation for Ryan Cashman, Director of Business Services. Motion carried.

2. Travis Rose, Varsity Baseball Coach:

Motion by Gary DeVries, seconded by Allen Drews to approve the resignation of Travis Rose, Varsity Baseball Coach. Motion carried.

3. Chad Kaufman, Varsity Golf Coach:

Motion by Allen Drews, seconded by Keith Medema to approve the resignation of Chad Kaufman, Varsity Golf Coach. Motion carried.

X. Correspondence

None

XI. Board Agenda Items for June 2023

SRO and Parking Lot

XII. Adjournment

Motion by Josh Jens, second by Gary DeVries to adjourn. Motion carried.

Meeting adjourned at 9:45 p.m.

Date

Clerk (Barb Braker)

Board President (Wayne Vanderploeg)